



Council Action Form

MEETING DATE	Wednesday, September 13, 2017			
TITLE	NEW BUSINESS ITEM B: Consider a Transfer of Appropriation Ordinance (Ordinance 2017-35, First Read)			
SUBMITTED BY	Name and Title: Dax Norton, Town Manager Department: Town Administration			
MEETING TYPE	Work Session Executive	Regular	Special	Retreat
AGENDA CLASSIFICATION	Consent	Presentation	Unfinished Business	New Business
	Ordinance	Resolution	Employment Contract	Proposal
ORDINANCE/RESOLUTION (New ordinances or resolutions assigned a new)	1st Reading	2nd Reading	PUBLIC HEARING	3rd Reading
	Ordinance #: 2017-35		Resolution #:	
CONTRACTS (Contracts must be previously signed by vendor for submission)	<u>Contract Required:</u> Yes No		<u>Signed Contract Attached:</u> Yes No	
APPROVALS/REVIEWS	Department Head		Budget/Finance	
	Assistant Town Manager		Legal Counsel - Steve Unger	
	Town Manager		Other:	
BACKGROUND(Includes Description and justification)	There are certain line items in the budget that are low on funds. Staff has reviewed the budget and identified funds that are available to move from one major budget category to another. This ordinance approves the transfer of those funds. It will not have a negative impact on the budget and does require an additional appropriation.			

BUDGET AND FINANCIAL IMPACT (Includes project costs and funding sources)	Budgeted \$:	
	Expenditure \$:	
	Source of Funds \$:	
	Additional Appropriation #:	
	Narrative:	
Resolution and Ordinance Only)	Hold 1st Reading	
	Not Hold 1st Reading	
	Approve on Second Reading	
	Deny Approval	
PROJECT TIMELINE		
STAFF RECOMMENDATION (Town Council reserves the right to accept or deny recommendations)	Staff recommends suspending the rules and approving on second read.	
SUPPLEMENTAL INFORMATION (List of all attachments)	Ordinance 2017-35	